



Welcome to Les Tournesols Preschool

We look forward to having you and your child join us for the 2019-2020 school year. Our information package includes a Registration Form, a General Information Sheet, a FOIPP Form and a Credit Card Processing form (if required). At the time of registration, please return the completed Registration Form, FOIPP Form and Credit Card Processing form or the required cheques. Please be aware that our school year ends June 12, 2020, therefore June tuition has been adjusted to half the amount.

The following payment schedule is **due at the time of registration**:

\$75 non-refundable registration fee. Cheque DATED TODAY or credit card payment processed immediately.

This fee automatically establishes you as a member of our non-profit society and entitles you to voting privileges at all general and special meetings. It also covers all administrative costs associated with setting up the student for the upcoming school year.

\$125 Extra Curricular activities fee. Post Dated Cheque for September 1, 2019 or credit card payment will be processed on September 1st, 2019.

This fee funds specialty crafts, as well as bringing cultural activities into the classroom, and field trips outside the classroom.

Tuition for the month of May 2020. Cheque DATED TODAY or credit card payment processed immediately.

This cheque guarantees your enrollment, and consequently, you will pay no monthly fee on May 1, 2020 since you have paid this fee up front.

Post-dated monthly tuition cheques for September 2019 through to April 2020, dated for the 1st of every month or credit card payment processed on the 1st of each month.

- Tuition for the 3-year-old TUES/THURS MORNING class (2 days per week) is \$135* a month.
- Tuition for the 3/4-year-old MON/WED/FRI AFTERNOON class (3 days per week) is \$165* a month.
- Tuition for the 3/4-year-old MON/WED or TUES/THURS AFTERNOON class (2 days per week) is \$135* a month.
- Tuition for the 4-year-old class MON/WED/FRI MORNING (3 times per week) is \$165* a month.

Post-dated monthly tuition cheque for June 1, 2020 or credit card payment for June 1st, 2020.

- Tuition for the 3-year-old TUES/THURS MORNING class (2 days per week) is \$67*.
- Tuition for the 3/4-year-old MON/WED/FRI AFTERNOON class (3 days per week) is \$82*.
- Tuition for the 3/4-year-old MON/WED or TUES/THURS AFTERNOON class (2 days per week) is \$67*.
- Tuition for the 4-year-old MON/WED/FRI MORNING class (3 days per week) is \$82*.

* Should you decide to pay via credit card, all monthly fees will incur an additional \$5.00 monthly charge for credit card processing.

Please be aware that until we have received all of the cheques above or your complete credit card information, we are unable to hold a spot for your child. In addition, if a cheque should return NSF to the preschool or a credit card cannot be processed, a \$30 NSF fee will be charged for each missed payment.

Withdrawal policy

One month's notice is needed prior to withdrawing your child from our program. For example: notice needs to be given by August 1, 2019 to withdraw for September 1, 2019. If one month's notice is not given, we will process payment for one month.

If you have any questions regarding registration, please don't hesitate to contact the school at 780-460-2201.